

Appendix C

Form 929, Major Facility Planning Data

U. S. Postal Service

Major Facility Planning Data

1. Post Office	2. State and ZIP Code	3. Postal Unit
4. Functions Included in Proposed Facility <input type="checkbox"/> Administrative <input type="checkbox"/> Retail <input type="checkbox"/> Delivery <input type="checkbox"/> Mail Processing <input type="checkbox"/> Inspection Service		
5. Population (000)		
When	CITY	COUNTY
Present		
Est. 3 Yrs. Hence		
Est. 13 Yrs. Hence		
6. Date of PS Form 929 ORIGINAL: Rev No. 3: Rev No. 6: Rev No. 1: Rev No. 4: Rev No. 7: Rev No. 2: Rev No. 5:		
7. Building Net Square Feet Requirements		
Space	Present	Move-In-Day
Mail Facility Without Platform		
Other Facility Areas		
Platform		
Total Mail Facility		
Storage Building		
Vehicle Maintenance Facility		
Enclosed Parking		
Total Building Space		
8. Total Building Employee Complement:	Present	Move-In-Day
Male:		
Female:		
Total		
9. Prepared By:		
	Postal Operations Analyst	
Signature	Title	Date
10. Reviewed By/Approved By:		
	Mgr., Facilities Planning and Approval	
Signature	Title	Date
	Postmaster	
Signature	Title	Date
	District Mgr., Customer Service	
Signature	Title	Date
	P&D Plant Manager	
Signature	Title	Date
	VP, Area Operations	
Signature	Title	Date

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Appendix C

Space Requirements

Post Office:	State and ZIP Code:	Postal Unit:
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MAJOR FACILITY PROJECT SITE SIZE COMPUTATION SHEET				
Date:	Net to Gross Calculation	Prepared By:		

Line	Functional Area	Net Area	Adjustment Factor	Gross SF
1	Offices		1.40	
2	Lobbies		1.40	
3	Lockers, Lunchrooms, and Restrooms		1.40	
4	General Support Areas		1.20	
5	Maintenance Support Areas		1.30	
6	Workroom Areas		1.01	
7	Subtotal - Main Interior Areas (P&DC)		xxxx	
8	Mech/Elec Areas (Line 7 + Line 10 Gross Area x .06)	xxxxxx	xxxx	
9	(This line intentionally blank)	xxxxxx	xxxx	
10	Platform Areas		1.00	
11	Air Mail Concourse (AMCs/AMFs Only)		xxxx	
12	LOG Areas (Line 6 Net Area x .063)	xxxxxx	xxxx	
13	Storage Bldg. and/or (Enclosed Pkg.)		1.05	
14	Total M-I-D P&DC Area		xxxx	
15	Total VMF Area (from PS Form 4551)		xxxx	
16	Total - Lines 14 & 15		xxxx	
17	VMF Parking and Maneuvering Area (from PS Form 4551)		xxxx	
18	Tractor Parking			
19	Trailer Parking			
20	5 / 7 / 9-Ton Vehicle Parking			
21	2-1/2-Ton Vehicle Parking			
22	1-Ton Vehicle Parking			
23	Long-Life Vehicle Parking			
24	Official and Visitor Parking			
25	Employee Parking			
26	Employee Accessible Parking			
27	Employee Motorcycle/Bicycle Parking			
28	Inspection Service			
29	Customer Parking			
30	Customer Accessible Parking			
31	BMEU Customer Parking			
32	27" Dock Maneuvering Area			
33	30" Dock Maneuvering Area			
34	50" Dock Maneuvering Area			
35	Dock Turning Radius No. Of Places (Est. 150' x 30' x 4 Places = 18,000 SF)			
36	Subtotal - Indicated Gross Area To & Including Line 35 (Excludes Line 12 Total)			
37	Subtotal - Est. Circulation, Landscaping, & Sidewalks. Excludes Setbacks, Ponding Easements, Etc. (Line 36 Gross Area x .25)			
38	Subtotal - Carrier Loading Area (.50 x No. Of Carrier Vehicles x 250 SF/Veh.)			
39	Subtotal - Est. M-I-D Site Size (Sum Of Lines 36, 37, and 38)			
40	Subtotal - Other Miscellaneous Requirements: # Fueling Islands			
41	Total - Estimated Gross M-I-D Site Size (Sum Of Lines 39 and 40)			
42	Subtotal - Estimated Gross 20-Year Expansion (Line 41 Total x Growth)		(10 -Yr. Growth Percentage)	
43	Estimated Detention Ponding * Required Acreage =		= Feet	
44	Estimated Useable 20-Year Site Size (Sum Of Lines 41, 42, and 43)			
45	Usable Site Length: Square Root Of (1.5 x Line 44)		= Feet	
46	Usable Site Width: Line 44 Divided By Line 45 Total Length		= Feet	
47	Optimum Required Site Length: Line 45 + 40' Front + 10' Rear Yards		= Feet	
48	Optimum Required Site Width: Line 46 + 20' + 20' Side Yards		= Feet	
49	Total - Estimated Gross Area Required: Line 47 x Line 48		= Feet	
50	Site Size To Be Developed:		= Acres	

PLANNING DATA USED FOR CALCULATIONS:

*1.5 (Inches of rain in a 2 hour period) Divided By 12 Inches x Acreage Of Line 36

Divided By 1.5 (18 Inch Deep Pond) = Acre Ft. or Acres (Rounded)

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Post Office:	State and ZIP Code:	Postal Unit:	
Date:	Rev No. 2:	Rev No. 5:	
ORIGINAL:	Rev No. 3:	Rev No. 6:	
Rev No. 1:	Rev No. 4:	Rev No. 7:	
NET BUILDING SPACE RECAPITULATION			
Space Allocations	Net Square Feet		NOTES
	Present	10 Year (00)	
1. Office Section (From Page 5)			
2. Lobby Areas (From Page 6)			
3. Employee Facilities (From Page 7)			
4. General Support (From Page 8)			
5. Maintenance Support (From Page 9)			
6. Workroom (From Page 14)			
7. Total Mail Facility Without Platform			
8. Total Platform Area (From Section B, Page 15)			
9. Total Mail Facility Including Platform (Total of Lines 7 and 8)			
a. Other			
10. Enclosed USPS Parking			
11. Air Mail Concourse			
Concourse Module Number			
12. Storage Building			
(6% of Net Workroom Space)			
13. Vehicle Maintenance Facility, Form 4551 (Interior Space)			
14. Total Net Building Space (Total of Lines 9, 10, 11, 12, and 13)			

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Space Requirements

Post Office:	State and ZIP Code:		Postal Unit:		
Date:	Rev No. 2:		Rev No. 5:		
ORIGINAL:	Rev No. 3:		Rev No. 6:		
Rev No. 1:	Rev No. 4:		Rev No. 7:		
PARKING REQUIREMENTS					
Vehicles	Present		10 Year (00)		NOTES
	No.	Sq. Ft.	No.	Sq. Ft.	
1. Tractors 2. Trailers (20-30 Feet) 3. Trailers (30-40 Feet) 4. Trailers (Over 40 Feet) 5. Trucks - 7/9 Ton 6. Trucks - 5 Ton 7. Trucks - 2 1/2 Ton 8. Trucks - 1 Ton 9. Trucks - (Longlife) 10. Other Vehicles 11. Bicycle (Route Delivery) 12. Rural Route 13. Contract Box Delivery Route 14. Official - Staff Car 15. Official - Privately Owned 16. Visitor 17. Employee 18. Employee - (Accessible) 19. Employee - (Bicycle - Motorcycle) 20. Customer 21. Customer - (Accessible) 22a. BMEU Customer 22b. Firm Caller 23. Inspection Service (Non-Domicile) 24. Inspection Service VEHICLE MAINTENANCE FACILITY Form 4551 (Parking Spaces) 25. VMF - Based 26. VMF - Reserve 27. VMF - Semi-Trailer 28. VMF - Service Vehicles 29. VMF - Waiting Repair 30. VMF - Waiting Sale 31. VMF - Employees					
Total					

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Post Office:	State and ZIP Code:	Postal Unit:	1 / 2M				
Date:	Rev No. 2:	Rev No. 5:					
ORIGINAL:	Rev No. 3:	Rev No. 6:					
Rev No. 1:	Rev No. 4:	Rev No. 7:					
OFFICE SPACE REQUIREMENTS							
Offices	L E V E L	No. of Employees on Duty In This Office		Square Feet			NOTES
		Present	Move-In-Day (00)	Present	General Office Allocation	Move-In-Day (00)	
Plant Manager	PCES		1			220	
Secretary/Reception Area			1			225	
Total Area			2			445	
Facilities Engineer			1		70		
Architect/Engineer			1		70		
Flat Files (Drawings)					100		
CADD					75		
Drafting Table					100		
General Office						415	
Total Area			2			415	
Mgr., Transportation/Networks			1			160	
Supv., Transportation Oper.			1			120	
Networks Specialist			2		140		
General Office						140	
Total Area			4			420	
Mgr., In-Plant Support			1			160	
General Clerks			2		110		
Industrial Engineer (Sr)			1		70		
Industrial Engineer (Fld)			1		70		
CADD Space					75		
Operations Support Spec.			8		560		
Oper. Quality Improvement			1		70		
Data Collection Technician			2		140		
Directory Analysis Spec.			1		70		
Contract Technician			1		55		
General Office						1,220	
Total Area			18			1,380	
District Domicile General Office					1,000		
Safety Specialist			1		70		
General Office						1,070	
Total Area			1			1,070	
Subtotal (Post to page 5-P&DCB)			27			3,730	

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The General Office Allocation column denotes that the referenced space is to be grouped with the next space that is identified as "General Office".

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Space Requirements

Post Office:		State and ZIP Code:		Postal Unit:			1 / 2M
Date:	Rev No. 2:	Rev No. 5:		Rev No. 6:			
ORIGINAL:	Rev No. 3:	Rev No. 6:		Rev No. 7:			
Rev No. 1:	Rev No. 4:	Rev No. 7:					
OFFICE SPACE REQUIREMENTS							
Offices		No. of Employees on Duty In This Office		Square Feet			NOTES
		Present	Move-In-Day (00)	Present	General Office Allocation	Move-In-Day (00)	
Credit Union Automatic Teller Machine			4			350 90	
Total Area			4			440	
Inspection Service (Non-Domicile)			1			180	
Filing Space						648	
Office Supplies						150	
Conference Area						514	
Reference Room						150	
Mail/Copy Room						200	
Break Area						100	
MDF/LAN Room						490	
EAP			2			600	
PEDC							
Mgr., PEDC			1			120	
Secretary/Reception			1			155	
Classroom						200	
Library/Self-Study						200	
Storage						120	
Scheme Examination						120	
Training Consoles #	8					360	
Subtotals From:							
Page 5-P&DCA			27			3,730	
Page 5-P&DCB			9			4,747	
Subtotal			36			8,477	
Contingency @ 5%						424	
Total (Post to page 3)			36			8,901	

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The General Office Allocation column denotes that the referenced space is to be grouped with the next space that is identified as "General Office".

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Post Office:	State and ZIP Code:	Postal Unit:
Date:	Rev No. 2:	Rev No. 5:
ORIGINAL:	Rev No. 3:	Rev No. 6:
Rev No. 1:	Rev No. 4:	Rev No. 7:

PUBLIC SERVICE AREAS

A. Retail Module

Number Window Positions	Existing		Now in Use		10 Year		NOTES
Required Retail Workstations							
Equivalent Workstations:							
Retail Workstations							
Cash Registers							

B. Recommended Vending Description

Quantity	Description
	Stamp Vending Unit
	Booklet Vending Unit
	Multi-Commodity Unit
	Weighing & Rating Unit

C. Post Office Boxes

Present			Projected					
Size	Number Installed	Rented	Unit No.	No. Boxes Per Module		Number 10 Year		Modules Required
1			2901	12				
2			2902	8				
3			2903	4				
4			2904	2				
5			2905	1				
					TOTAL NUMBER OF MODULES			
Post Office Box Sections Provided								
Possible Additional Box Sections								
Standard Plan Building Box Lobby Extension (BLE) Sections Required:								
Total Length of Box Section BLE (feet) =								

D. Parcel Lockers

Post Office Boxes Length:		Parcel Locker Length:	
(including Box Section BLE)		Total Length of BLE (feet) =	

E. Space Planning Factor

Total Length of BLE X Space Planning Factor of 22 feet:		Total BLE SF	
		Retail Module SF	
		TOTAL RETAIL	

F. Lobby Area Totals

Miscellaneous Functions	Present SF	10 Year SF	
Public Service Area			
Total Miscellaneous			
Total Retail SF			
Grand Total (Post to Page 3)			

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Space Requirements

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Date:		Rev No. 2:		Rev No. 5:	
ORIGINAL:		Rev No. 3:		Rev No. 6:	
Rev No. 1:		Rev No. 4:		Rev No. 7:	
EMPLOYEE FACILITIES					
A. Employee Information					
		Present		Move-In-Day (00)	NOTES
Employees Requiring Lockers	Male				
	Female				
	Letter Carriers				
Total					
Employees on Duty at Peak Occupancy	Male				
	Female				
	Total				
B. Lockers, Lunchrooms and Miscellaneous Employee Areas					
		Present	Move-In-Day		
Locker- rooms	Male Locker				
	Female Locker				
	Letter Carriers				
Employee Lunchroom					
Full-Service Kitchen (if required)					
Multi-Purpose Room					
Vending Machine Supply Storage					
Satellite Vending (on Page 14 - Workroom)					
Other Employee Facilities Area(s) not listed above					
Public Service Area (if not included on Page 6)					
Total Sq. Ft. (Post to Page 3)					

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Date:		Rev No. 2:		Rev No. 5:		
ORIGINAL:		Rev No. 3:		Rev No. 6:		
Rev No. 1:		Rev No. 4:		Rev No. 7:		
SUPPORT AREAS (General)						
Areas				Present	10-Year (00)	NOTES
				Sq. Ft.	Sq. Ft.	
(A)	Archived Paperwork Room General Supplies (Noncustodial) Mail Processing Equipment Storage Other Storage					
S						
T						
O						
R						
A						
G	Part A Subtotal					
(B)	Firm/Express Mail Caller Platform Supervisor/Vehicle Dispatch Manager, Distribution Operations (100 SF for interview & 55 SF for general clerk) Supervisor, Distribution Operations (100 SF for files) Label Room PSDS Data Collection Site Area SSPC Clerk-Technician Contract Drivers (Incl. 2 Toilets - 30 Sq. Ft. Ea.) Computer/Process Control Room (NDSS, Tray Systems, RBCS, IDF, RPMS) Telephone Switching Equipment Rewrap Room Supervisors Break/Locker Area					
M						
I						
S						
C						
E						
L						
L						
A						
N						
E						
O						
S				Part B Subtotal		
(C)	Business Mail Entry Unit (BMEU)					
B	BMEU Module		<input type="text"/>			
M	Part C Subtotal					
(D)	Computerized Forwarding System (CFS)					
C	CFS Module		<input type="text"/>			
F	Part D Subtotal					
(E)	Stamp Distribution Office (SDO)					
S	SDO Module		<input type="text"/>			
D	Part E Subtotal					
O						
Total (Parts A, B, C, D, & E) (Post to Page 3)						

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Space Requirements

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ORIGINAL:		Rev No. 3:		Rev No. 6:	
Rev No. 1:		Rev No. 4:		Rev No. 7:	
MAINTENANCE SUPPORT					
Areas		Present		10-Year (00)	
		No. Empl.	Sq. Ft.	No. Empl.	Sq. Ft.
NOTES	(A) Mgr., Maintenance				
	Maintenance Engineering Specialist				
	Mgr., Maintenance Operations				
	Supv., Maintenance Operations				
	Mgr., Maintenance Operations Support				
	Supv., Maintenance Operations Support				
	Mgr., Field Maintenance Operations				
	General Office				
	General Office, Maintenance Control				
	Office Space Subtotal				
	Part A Subtotal				
(B)	Stockroom - Parts, Tools, Materials & Mechanical				
	Custodial Storage				
	Custodial Closets				
	S Buildings and Grounds Storage				
	H General Shop (Including Welding)				
	O Electrical Shop				
	P Carpenter Shop				
	S Carpenter Shop Storage				
	Paint Shop				
	/ Paint Shop Storage (Flammable)				
	S Training Room/Library				
	T Storage - Flammable (Other)				
	O Machine Shop (Large Facilities Only)				
	R Area Maintenance Office Shop				
	A Battery Charging Room				
	G Mailbox Repair Shop				
	E Electronics Room				
	Maintenance Locker Room				
	Other Maintenance Not Listed Above				
	Part B Subtotal				
Total, Parts A & B					
(Post to Page 3)					

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Post Office:			State and ZIP Code:		Postal Unit:			
Date:			Rev No. 2:		Rev No. 5:			
ORIGINAL:			Rev No. 3:		Rev No. 6:			
Rev No. 1:			Rev No. 4:		Rev No. 7:			
WORKROOM AREAS (Operation, Number of Workstations and Square Footage)								
Workstation Units	MOD Number		Present		10-Year		WSU Description	NOTES
			Number	Sq. Ft.	Number	Sq. Ft.		
Cull								1
Face								
Cancel								
Staging @20% Subtotal								
Mach								
Dist								
Letters								
Staging @15% Subtotal								
Mach								
Dist								
Staging @15% Subtotal								
Flats								
Orig Pref								
Manual Letters								
Staging @15% Subtotal								
Orig Pref								
Manual Flats								
Staging @15% Subtotal								
Orig								
BBM								
Staging @15% Subtotal								
Manual								
Orig								
Staging @20% Subtotal								
Priority								
Grand Total (Post to Pg. 14)								

Incl. sacking, pouching, etc., for disp. only if to be located within operation. Otherwise use Page 13.

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Space Requirements

Post Office:			State and ZIP Code:		Postal Unit:			
Date:			Rev No. 2:		Rev No. 5:			
ORIGINAL:			Rev No. 3:		Rev No. 6:			
Rev No. 1:			Rev No. 4:		Rev No. 7:			
WORKROOM AREAS (Operation, Number of Workstations and Square Footage)								
Workstation Units	MOD Number		Present		10-Year		WSU Description	NOTES
			Number	Sq. Ft.	Number	Sq. Ft.		
Orig								
Express	Staging @20%							
	Subtotal							
Mail								
Orig								
Parcel	Staging @20%							
	Subtotal							
Post								
Dest								
Pref								
Manual								
	Staging @ 15%							
	Subtotal							
Dest								
Bulk								
Business								
Manual	Staging @ 15%							
	Subtotal							
Dest								
	Staging @20%							
Priority	Subtotal							
Dest								
Express	Staging @20%							
	Subtotal							
Mail								
Grand Total (Post to Pg. 14)								

Incl. sacking, pouching, etc., for disp. only if to be located within operation. Otherwise, use Page 13.

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Post Office:			State and ZIP Code:		Postal Unit:			
Date:			Rev No. 2:		Rev No. 5:			
ORIGINAL:			Rev No. 3:		Rev No. 6:			
Rev No. 1:			Rev No. 4:		Rev No. 7:			
WORKROOM AREAS (Operation, Number of Workstations and Square Footage)								
Workstation Units	MOD Number		Present		10-Year		WSU Description	NOTES
			Number	Sq. Ft.	Number	Sq. Ft.		
Dest								
Parcel								
Post	Staging @ 20%							
	Subtotal							
Carrier								
Section	Staging @ 15%							
	Subtotal							
Special Delivery								
	Subtotal							
SPBS								
	Staging @ 20%							
	Subtotal							
	Subtotal							
Grand Total (Post to Pg. 14)								

Incl. sacking, pouching, etc., for disp. only if to be located within operation. Otherwise, use Page 13.

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Space Requirements

Post Office:		State and ZIP Code:		Postal Unit:				
Date:		Rev No. 2:		Rev No. 5:				
ORIGINAL:		Rev No. 3:		Rev No. 6:				
Rev No. 1:		Rev No. 4:		Rev No. 7:				
WORKROOM AREAS (Operation, Number of Workstations and Square Footage)								
Workstation Units	MOD Number		Present		10-Year		WSU Description	NOTES
			Number	Sq. Ft.	Number	Sq. Ft.		
Pouch/ Stage								
Staging @20%								
Subtotal								
Opening								
Staging @20%								
Subtotal								
Other								
Subtotal								
Tray								
Opening/ Banding								
Subtotal								
Grand Total (Post to Pg. 14)								

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Post Office:		State and ZIP Code:		Postal Unit:	
Date:		Rev No. 2:		Rev No. 5:	
ORIGINAL:		Rev No. 3:		Rev No. 6:	
Rev No. 1:		Rev No. 4:		Rev No. 7:	
OTHER WORKROOM AREAS					
Other Workroom Areas (List additional, as required)	Square Feet				NOTES
		Present	10-Year		
Reg. Disp. Security Cage Satellite Label Areas BMEU Cleared Mail Staging CFS Mail Staging Satellite Maint Shops (Cage) Parking - Forklifts, etc. Nixie Section Carrier Vestibules @ 460 SF/ea. Satellite Vending Areas Satellite Restrooms					
Total					
WORKROOM RECAPITULATION					
Total, Other Areas (From above)					
Total (From Page 10)					
Total (From Page 11)					
Total (From Page 12)					
Total (From Page 13)					
First Subtotal					
PSDS (.005 of First Subtotal)					
Empty Equipment (.04 of First Subtotal)					
Second Subtotal					
Adjustment (Use table, USPS HBK. AS-504, Sect.342.9)					
Net Workroom Area					
Standard Workroom Net Area (Post to Page 3)					Workroom Module Number

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Space Requirements

Post Office:	State and ZIP Code:	Postal Unit:
Date:	Rev No. 2:	Rev No. 5:
ORIGINAL:	Rev No. 3:	Rev No. 6:
Rev No. 1:	Rev No. 4:	Rev No. 7:

PLATFORM/DOCK ACTIVITY

A. Vehicle Activity (Tailboard) Spaces Required at Peak

Develop Peak Requirements Separately for Each Platform Height	Vehicles Needing 27 inch Dock		Vehicles Needing 30 inch Dock		Vehicles Needing 50 inch Dock		NOTES
Type of Service	Present	10-Year	Present	10-Year	Present	10-Year	
Star/Truck Route							
Inter-GMF							
BMC/ASF							
Parcel Post							
Relay							
Collection							
Interstation							
Airport Mail Center							
Maintenance							
Cross Dock Operations							
Trash Recycling							1
Trash Compactor							1
Total							

B. Platform Size and Leveling Devices

Measurements	Present			10-Year					
Heights Above Apron	27"	30"	50"	27"	30"	50"			
Length (Tailboard only)									
Total Length	Ft.			Ft.					
Total Width	Ft.			50 Ft.					
Total Platform Area	Sq.Ft.			Sq.Ft.					
Platform Leveling Devices				27"	30"	50"			
A. Flip Ramp (Edge of Dock Leveler)									
B. Dock Leveler (Electro-Hydraulic) ¹									
C. Scissors Lift									

C. Miscellaneous Vehicle and Platform Requirements

1. Covered Carrier Loading			10-Year		Sq.Ft.
2. Finger Dock Module Number	<input type="text"/>	Number of Docks	<input type="text"/>	10-Year	<input type="text"/> Sq.Ft.
3. Wrap Around Dock Module Number	<input type="text"/>	Number of Docks	<input type="text"/>	10-Year	<input type="text"/> Sq.Ft.
4.				10-Year	<input type="text"/> Sq.Ft.
5.				10-Year	<input type="text"/> Sq.Ft.

6. Built-In-Scales for Platform:

7. Built-In-Scales for Drive-Thru Trailers:

¹ - Platform steps and ramp will be provided in the design of the building.

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Post Office:	State and ZIP Code:	Postal Unit:
Date:	Rev No. 2:	Rev No. 5:
ORIGINAL:	Rev No. 3:	Rev No. 6:
Rev No. 1:	Rev No. 4:	Rev No. 7:

EXPLANATORY NOTES

Page	Section and/or Item Number	
10	1	The Projected Number of Advanced Facer Cancellers Required for the Workroom is ____.
2	1	Provide 150 Square Foot Manifest Room in Concourse Area.

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Post Office:	State and ZIP Code:	Postal Unit:
Date:	Rev No. 2:	Rev No. 5:
ORIGINAL:	Rev No. 3:	Rev No. 6:
Rev No. 1:	Rev No. 4:	Rev No. 7:

DISTRIBUTION AND DELIVERY

B. Carrier Distribution - Proposed Facility (Continued)- Show routes housed elsewhere that will be given secondary distribution (down to carrier route) at the proposed facility. Do not include routes already listed in Section "A"

5 Digit ZIP Code	Name of Unit	Present						10-Year				NOTES
		FT ¹	MT ²	RU ³	PP ⁴			FT ¹	MT ²	RU ³	PP ⁴	
Subtotal-From Exhibit 1-BX												
Subtotal-From Exhibit 1-A												
Total (Post to Exhibit 2)												

1-FT=Foot Routes, including bicycle routes. 2-MT=Mounted Routes. 3-RU=Rural Routes, including Star Route Box Delivery Routes. 4-PP=Parcel Post, including Special Delivery, Collection, Relay and Combination Routes.

Post Office:	State and ZIP Code:	Postal Unit:
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Date:	Rev No. 2:	Rev No. 5:
ORIGINAL:	Rev No. 3:	Rev No. 6:
Rev No. 1:	Rev No. 4:	Rev No. 7:

DISTRIBUTION AND DELIVERY

C. Other Delivery Service - Show all routes in distribution area not already included in Sections "A" and "B".

[illegible]

1-FT=Foot Routes, including bicycle routes. 2-MT=Mounted Routes. 3-RU=Rural Routes, including Star Route Box Delivery Routes. 4-PP=Parcel Post, including Special Delivery, Collection, Relay and Combination Routes.

PS Form 929, March 1999 (Exhibit 2)